



Concessionary **Fees** *Explained*

This guide lists the possible concessionary fee support that learners may be entitled to, depending on their circumstances.

The concessions listed in this leaflet are government funded or funded by trusts and are dependent on funding availability.

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Adult Bursaries

For Household income less than £20,000

The bursary may cover:

- 50% of the fees on one priority course (those marked with an *asterisk in the course guide)
- Travel
- Materials
- Childcare: 100% cost of RACC crèche or if RACC crèche is full, then £500 maximum for registered childcare per term

Proof needed: Letter of confirmation of benefits received, bank statements and pay slips all of which need to be dated within the last 3 months.

Example:

*You are the only person working in your household, your salary is £18,750 per year and you want to do a course marked with an *asterisk in the course guide; you will only need to pay half of the course fee. You are also entitled to travel, materials and childcare support, refer to the bullets above this paragraph.*



16-19 Young Person's Bursary

If you are:

- A young person in care
- A care leaver
- On income support
- On ESA or DLA
- Household income less than £20,000
- If you were in receipt of free school meals
- If you were in receipt of EMA

Proof needed: Letter of confirmation from your borough and photographic ID (e.g passport or driving licence).

All learners aged 16-18 on 31st August 2011 do not have to pay fees on qualification courses marked * in the prospectus, but will pay EU fees for leisure courses.

Example:

You live in a hostel and have a key worker; you will be entitled to £1,200 per academic year depending on the number of hours you are studying (you need to bring in a letter from your borough as confirmation).



Full fee remission for unemployed learners in receipt of state benefits

Unemployed learners who wish to enter employment and are in receipt of certain state benefits will be entitled to full fee remission*. **Unemployed dependants** of those in receipt of benefits (below) and who wish to gain employment will also be entitled to full fee remission.

Only EU resident learners who wish to enrol on funded courses including ESOL are eligible.

- JSA or ESA (WRAG)
- Council Tax Benefit
- Housing Benefit
- Income Support
- Income Tax credits (applicable to dependents only)
- Contribution based ESA (unless in the Work Related Activity Group)
- Working Tax Credit (applicable to dependants only)

Proof needed: You will be asked to declare your status of unemployment by signing a document and you will need to bring a letter of confirmation of benefits received dated within the last 3 months.

* Only exam and admin fees apply

Example:

You are claiming housing benefit and you want to enrol on an IT course, you will be entitled to full fee remission.



Full level 2 / 3 / 4 entitlement

- Learners aged 19+ who do not already have a full level 2 qualification do not have to pay tuition fees* to study for Entry or Level 1 qualifications (excluding Skills for Life and ESOL).
Fee remission type: **Foundation learning**
- Learners aged 19 + who do not already have a full level 2 qualification do not have to pay tuition fees* to study for a first full level 2 qualification.
Fee remission type: **Level 2 entitlement**
- Learners aged 19 -24 when they start the learning programme (and already have a full level 2) who wish to study their first full level 3 qualification.
Fee remission* type: **Level 3 entitlement 19-24**
- Learners aged 19 and above taking a full level 3 qualification and do not have a full level 2 qualification.
Fee remission* type: **Level 2 entitlement**
- Learners aged 19-24 without a level 3 qualification.
Fee remission* type: **Level 3 entitlement**
- Learners aged 25+ without a first full level 2.
Fee remission* type: **Level 2 entitlement**

Proof needed: You will be asked to declare your qualification level by signing a document.

* Only exam and admin fees apply

Example:

You are 26 years old and are qualified at level 1, you will be entitled to do a full level 2 qualification course for free.



Skills Funding Agency (SFA) / Young People's Learning Agency (YPLA)

All of these learners are entitled to pay EU fees:

- Learner aged 16 or above on 31/08/2011 (above minimum school age)
- A national of any EU country who has lived in the UK for 3 years or longer prior to the start of the course
- An EEA migrant worker
- A refugee
- Anyone refused refugee status but granted leave to stay
- A non-EEA national who is in the UK with work related immigration permission after completing three years of residence in the UK.

Additional categories:

- People with humanitarian protection or discretionary leave or exceptional leave to enter or remain, their spouses and children
- People with recently settled status (this means those having been granted indefinite leave to enter or remain, right of abode or British citizenship immediately preceding the start of their learning) who has been resident in the UK for three years
- The spouse of a person with settled status, where they are not a citizen of an EEA country, who has been resident in the UK for three years
- The spouse of an EEA national living within the UK, where they are not a citizen of an EEA country and resident in the UK for one year
- Asylum seekers who have legally been in the UK pending consideration of their claim by the Home Office for longer than six months and no decision has been made
- Asylum seekers refused asylum but eligible and granted support under Section 4 of the Immigration and Asylum Act 1999.

Proof needed: Passport and/or letter from the Home Office confirming residency status

Example:

You are a refugee living in the UK and you want to do a drama course, you will be entitled to pay EU fees.



Full fee remission for learners aged 19-24 Studying GCSE Mathematics/English Language (age taken at 31st August 2011)

Only EU resident learners are eligible for full fee remission*

- Maths and English language GCSEs will be fully-funded in 2011/12, where they are undertaken by learners aged 19-24 years. This is regardless of whether a learner has already achieved a full level 2 qualification.
- Learners aged 19-24 who have not gained passes in GCSE Maths or English Language at grades C or above will be entitled to full fee remission to study GCSE Maths or English Language.

Proof needed: Passport and you will be asked to declare your qualification level by signing a document.

* Only exam and admin fees apply

Example:

You have GCSEs in: English language D, Science B, Maths E, Music A you are entitled to do English Language and Maths again for free in order to improve you grades.



Skills for Life

Learners eligible for public funding who have an identified Literacy or Numeracy need will have their learning fully-funded (no exams or admin fee). ESOL is fully-funded for eligible learners on benefits, and co-funded for other eligible learners.

Proof needed: Passport and/or letter from the Home Office confirming residency status

Examples:

If a learner does not have a Level 2 Literacy qualification, and shows on a screening test that they are working at Level 1, they can do a Level 1 (and then a Level 2) literacy course for free.

If a learner has English as a second or additional language and is working, they can join an ESOL class and will pay a contribution to the fees. If the learner is not working, and receives a state benefit, they will be able to do the course at a concessionary rate, so they will just pay the exam and the admin fee.

For more information, help with concessionary fees and if you want to enrol for a course, please contact the college main receptions at either Parkshot or Clifden sites or visit www.racc.ac.uk

General enquiries: 020 8891 5907
Course enquiries: 020 8843 7921
Email: info@racc.ac.uk

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